



Discover
something *new!*

Job Description

Title:	Broadcast Scheduler
Type:	Permanent, Full time
Start date:	ASAP
Hours:	40 hours per week
Salary:	Competitive, dependent on experience
Location:	This role is 100% based at our new HQ in Snodland, Kent (not remote working)

Who is Must Have Ideas?

Whilst still only 5 years old, we're one of the UK's fastest growing ecommerce brands, helping over 1 million customers 'discover something new' every year. One in ten homes in the UK now have one of our clever, problem-solving products and we're widely recognised as one of the leading ecommerce innovators of the past few years. We're a British success story and our incredible growth isn't stopping any time soon – we'd love you to join us on this exciting journey!

The Team

You'll be working with a group of great people who think independently but collaborate as a strong team to deliver exceptional results. Career progression? Absolutely - there are plenty of opportunities to grow and develop, as our rapid growth continues.

We're fully office-based

We believe that we are at our best when we're together, and that's why our team fully works from our office from our swanky new offices in Snodland, near Maidstone. This facilitates easier collaboration, encourages conversations, and sparks creativity. And there's some pretty sweet incentives to coming to the office, too, including free breakfast every day!

The next chapter

This year we're launching an exciting, brand-new TV Shopping channel

We're excited to bring our vast range of 'must have' products to life on screen, 24 hours a day, nationwide.

Located in a very prominent position on SKY and other platforms, our brand new channel will be available to tens of millions of homes nationwide. Utilising some seriously clever, custom-built-technology, we're bringing Shopping TV into the 21st century...this is not your grandma's shopping TV channel!

This Role

This is an excellent opportunity to join us on our fast-growth journey!

We're looking for a talented Broadcast Scheduler to join our team to take responsibility for planning and scheduling our brand-new TV channel.

Excitingly, as a Broadcast Scheduler your decisions will shape our broadcast output. With the help of some seriously clever tech, you'll be scheduling compelling content for broadcast 24 hours a day, 7 days a week, across cleaning, homewares, kitchen, garden and beauty product categories.

Your responsibilities will include:

- Under the guidance of the channel manager, you will produce schedules for broadcast output and take appropriate action to maximise the productivity of the schedule, ensuring the right products are broadcast at the right time
- You will produce the filming schedule, ensuring the widest selection of products and presenters are bought to air and that all necessary content is filmed on time and is ready for broadcast
- You'll factor in historical sales performance, content, stock positions, seasonality and more, to create schedules that drive maximum revenue
- You will review historic schedules to identify areas of risk and opportunity in the future
- You will be aware of stock requirements across the wider business and action airtime holds where necessary

You'll excel in this role if you have the following skills & experience:

- You will have superb levels of attention to detail
- You'll be a highly organised administrator with superb IT literacy
- You'll be a forward-planner, always working ahead of time and always meeting deadlines
- You'll always be checking to make sure things are done right, every time
- You will have experience collaborating with multiple stakeholders
- You'll have a proven track record in delivering high quality output within strict deadlines

What's it like to work here?

We know that our people are key to our success. That's why we strive to make MHI a great place to work – just ask our team. It's a friendly, welcoming and fun environment here. We've worked hard to create an amazing experience for our people because we know that workplace happiness goes way beyond just your salary. We're proud to offer one of the best packages of team perks in the area, including:

- Free breakfast every morning
- Minimum of 25 days holiday per year as standard (plus more the longer you stay)
- Flexible hours
- Your birthday off work
- Free EV charging
- Free car washing
- Regular team and charity fundraising events
- Free products from our range
- Generous staff discount
- Company pension
- Casual dress code
- Free and unlimited sweets, cold & hot drinks

What happens next?

If we think you could be a good fit, we'll be in touch to arrange an initial call to get to know you. If all goes well, you'll be invited to come and see our new state-of-the-art facilities and for a more in-depth conversation. We may ask you to complete a small task to show us your skills and there may be a second interview stage, too.

This is an excellent opportunity to join us while the company is still young and to be part of our high-growth journey, with all the opportunities that brings.

Must Have Ideas Ltd is an equal opportunities employer and we're working hard to build a diverse and inclusive workforce.